

Teaching Personal Statement Guidance

A personal statement is an opportunity to share your: strengths, achievements and career goals with your prospective employer. You should be show casing how you fit the person specification and demonstrate why you are the ideal candidate for the role. We advise that personal statements should be approximately 500 words but this is dependent on the position you are applying for.

Introduction

Approximately 150 words

Who you are - Explain who you are and what attracted you to the role

Why you're applying - State your reasons for wanting to work in education/this role

Main Body

Approximately 250 words

Tailor to the school - Do your research or book a visit to really show you understand their values.

Showcase your skills - What do you have to offer the school? How have you driven pupil progress and improved outcomes for the school?

Unique practices - Do you have specific behaviour management strategies that work well? Have you got a specific teaching style/pedagogy that informs your practice?

Link back to the person specification - show how you meet the key points and use examples from previous work or other experiences to highlight your point.

So what? - Evidence your impact on pupils progress or the school as a whole.

Career Progression - Describe your career goals and how you would like to develop.

Going above and beyond - Add information about additional responsibilities held in previous work places that show your work ethic.

Conclusion

Approximately 100 words

Why you are applying - What will you achieve if you are successful?

Summarise your suitability - How will you have a positive impact in this role?

Non-Teaching Personal Statement Guidance

KENT-
TEACH
.COM

A personal statement is an opportunity to share your: strengths, achievements and career goals with your prospective employer. You should be show casing how you fit the person specification and demonstrate why you are the ideal candidate for the role. We advise that personal statements should be approximately 500 words but this is dependent on the position you are applying for.

Introduction

Approximately 150 words

Who you are - Explain who you are and what attracted you to the role

Why you're applying - State your reasons for wanting to work in education/this role

Main Body

Approximately 250 words

Showcase your skills - What do you have to offer the school?

Tailor to the school - Do your research or book a visit to really show you understand their values.

Link back to the person specification - show how you meet the key points and use examples from previous work or other experiences to highlight your point.

So what? - Evidence your impact on pupils progress or the school as a whole.

Career Progression - Describe your career goals and how you would like to develop.

Going above and beyond - Add information about additional responsibilities held in previous work places that show your work ethic.

Conclusion

Approximately 100 words

Why you are applying - What will you achieve if you are successful?

Summarise your suitability - How will you have a positive impact in this role?

For more advice on the perfect personal statement

[click here.](#)

Visit our [Career Hub](#) for more advice.